

2 Shell Scheme ACCESSORIES



Fullcircle

Show:	ESOF 2016
Venue:	Manchester Central
Dates:	24 - 27 July 2016
Company:	
Stand No.	

Return By:	27th June 2016
Our Ref:	840

ITEM/DESCRIPTION	UNIT	COST	QTY	Total
Shelf (sloping) 300mm deep	per metre	£27.00		
Shelf (flat) 300mm deep	per metre	£27.00		
Lockable Door	each	£108.00		
1m(w) x 2.5m(h) Extra Panel/Wall - white foamex	per metre	£79.00		
Curtain 1m wide - White	each	£69.00		
1m(w) x 2.5m(h) foamex graphic panel (artwork by Exhibitor)	each	£175.00		
Full cladged graphics to stand walls (artwork by Exhibitor)	per sqm	£195.00		

<input type="checkbox"/> Please charge my credit card (see details below)	Subtotal
Type of card (please indicate) DEBIT / CREDIT / MAESTRO	2.5% CC Fee (if Applicable)
If there is no indication of type of card a 2.5% Surcharge will be Automatically Applied	VAT @ 20%
2.5% surcharge applies to credit card payments only, Visa Debit and maestro cards will not be surcharged	Total Cost
We do not accept American Express	

FOR OFFICIAL USE ONLY:	
PAYMENT RECEIVED	<input type="checkbox"/>
ADDED TO SCHEDULE	<input type="checkbox"/>
DRAWING RECEIVED	<input type="checkbox"/>
INITIALS	
DATE PROCESSED	
Name of Card Holder:	
Card Number:	<input type="text"/>
Expiry Date:	<input type="text"/>
Security Code (last 3 digits on the back of card)	<input type="text"/>
For Maestro Card please include:	Issue Number: <input type="text"/> Valid From Date: <input type="text"/>

Address to which this card is registered:

Invoice Company Name and Address (including Postcode):

Tel: Fax:

Contact Name: Date:

Email Address:

Important Notice: Any order will not be processed without Full Payment

Cheques should be made payable to Full Circle Events & Exhibitions Ltd.
 We do not accept cheques 5 Days prior 1st day of build up or for any on site orders

Bank Details - Account Number: 64348865 Sort Code: 01-10-01
 Swift/BIC: NWBKGB2L IBAN: GB59NWBK01100164348865
 Full Circle Events & Exhibitions VAT Number is GB 167 9174 66

Information Re.Non-UK Companies. Please forward your current VAT number _____
 If we do not receive your VAT number we wil have to charge VAT at the rate of 20%.

Full Circle Events & Exhibitions Ltd, Bedlam House, 43 Duncan Street, Salford, Manchester, M5 3SQ

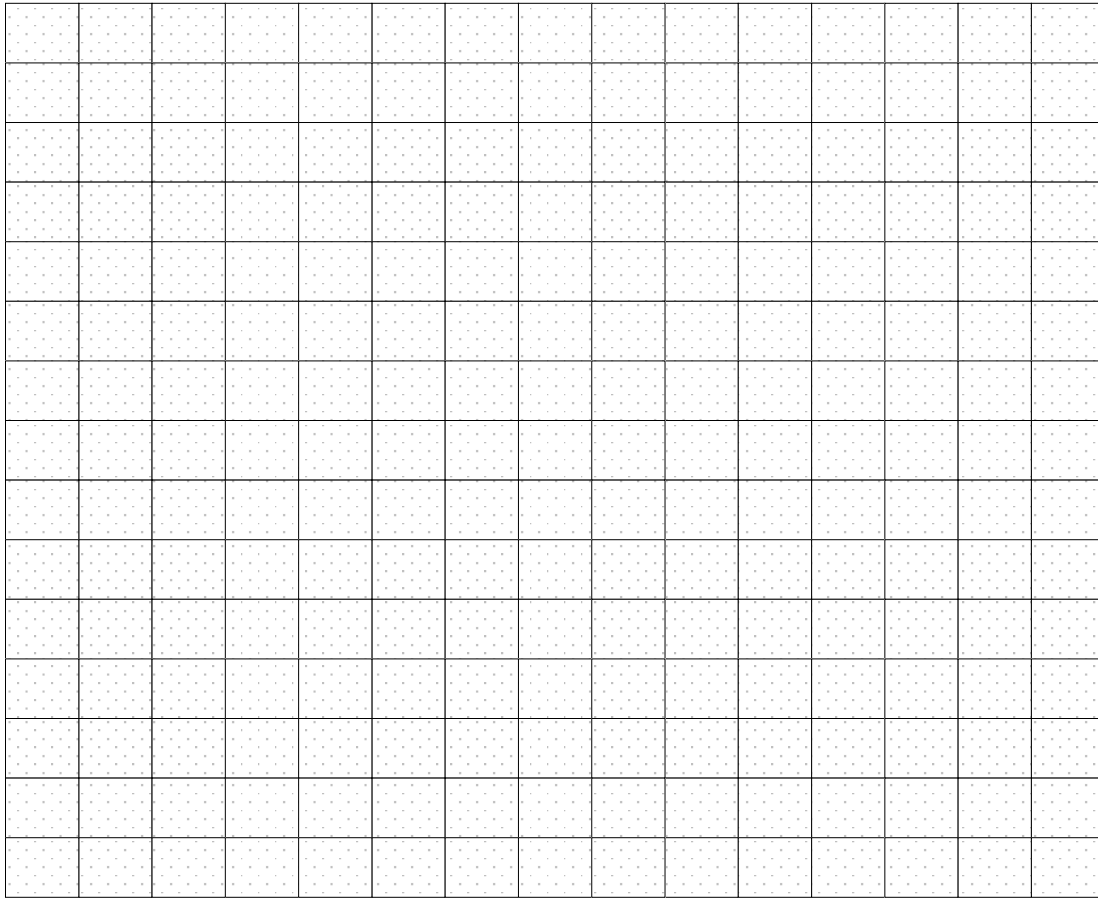
Contact: Tel 0161 393 3949 Fax 0161 873 7688 Email: adam.clowes@fullcircleeventsltd.co.uk

Shell Scheme Accessories PLAN



Stand No:	
Company:	
Show:	ESOF 2016
Venue:	Manchester Central

Please Indicate: Shell: Space: Do you have a platform: Yes/No



FRONT OF STAND

It is important that the sketch gives details of the open front(s) of the stand, and also the orientation of the stand in relation to others.

IMPORTANT - Please Read The Following Notes:

- | | |
|----------|---|
| 1 | All items (subject to availability) are <u>nett on hire</u> and <u>provided in accordance with suppliers' terms and conditions</u> (a copy of which is available on request), and <u>should be insured during the show period against all risks for 3 times the rental value.</u> |
| 2 | This diagram will be used to place all orders on your stand. Ensure you complete the diagram clearly and show all heights and dimensions for the placement of all items you have ordered. |
| 3 | If you do not complete this diagram or indicate the heights and dimensions of all orders, items will be placed at our discretion. Subsequent change will be subject to a £25 charge. |