4 FLOORCOVERING

Show:	ESOF 2016
Venue:	Manchester Central
Dates:	24 - 27 July 2016
Company:	
Stand No.	

Fullcircle

Return By:	27th June 2016
Our Ref:	**840**

Our carpet is an outright sale and includes delivery to site plus laying of carpet

The customer is responsible for the removal and disposal of carpet and carpet tape at the close of the exhibition

Is the carpet being laid to: **Venue Floor:** ☐ **Floor Flats:** ☐ **Platform Floor:** ☐

Please specify Carpet Laying Date & Time:

ITEM/DESCRIPTION	UNIT	COST	QTY	Total
Carpet Range:				
Cord (Specify Colour) ……..	per sqm	£7.50		
Carpet Accessories:				
Aluminium Edging direct to Venue Floor	Per m	£10.50		
Aluminium Edging to Floor Flats or Platform Floor	Per m	£10.50		
Protective Polythene	per sqm	£1.25		
Removal of Carpet and Tape at the close of the exhibtion	per sqm	£1.00		
Flooring:				
Platform Floor: 100mm high with Black Skirting	per sqm	£19.50		
1m x 1m Ramp for 100mm Platform	each	£135.00		
Floor Flats 18mm	per sqm	£13.00		

Subtotal	
2.5% CC Fee (if Applicable)	
VAT @ 20%	
Total Cost	

☐ **Please charge my credit card** (see details below)

Type of card (please indicate) DEBIT / CREDIT / MAESTRO

If there is no indication of type of card a 2.5% Surcharge will be Automatically Applied

2.5% surcharge applies to credit card payments only, Visa Debit and maestro cards will not be surcharged

We do not accept American Express

FOR OFFICIAL USE ONLY:

PAYMENT RECEIVED ☐

ADDED TO SCHEDULE ☐

DRAWING RECEIVED ☐

INITIALS

DATE PROCESSED

Name of Card Holder:

Card Number: ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐

Expiry Date: **Security Code (last 3 digits on the back of card)** ☐☐☐

For Maestro Card please include: **Issue Number:** **Valid From Date:**

Address to which this card is registered:

Invoice Company Name and Address (including Postcode):

Tel: **Fax:**

Contact Name: **Date:**

Email Address:

Important Notice: Any order will not be processed without Full Payment

Cheques should be made payable to Full Circle Events & Exhibitions Ltd.

We do not accept cheques 5 Days prior 1st day of build up or for any on site orders

Bank Details - Account Number: 64348865 Sort Code: 01-10-01

Swift/BIC: NWBKGB2L IBAN: GB59NWBK01100164348865

Full Circle Events & Exhibitions VAT Number is GB 167 9174 66

Information Re.Non-UK Companies. Please forward your current VAT number_____

If we do not receive your VAT number we wil have to charge VAT at the rate of 20%.

Full Circle Events & Exhibitions Ltd, Bedlam House, 43 Duncan Street, Salford, Manchester, M5 3SQ

Contact: Tel 0161 393 3949 Fax 0161 873 7688 Email: adam.clowes@fullcircleeventsltd.co.uk