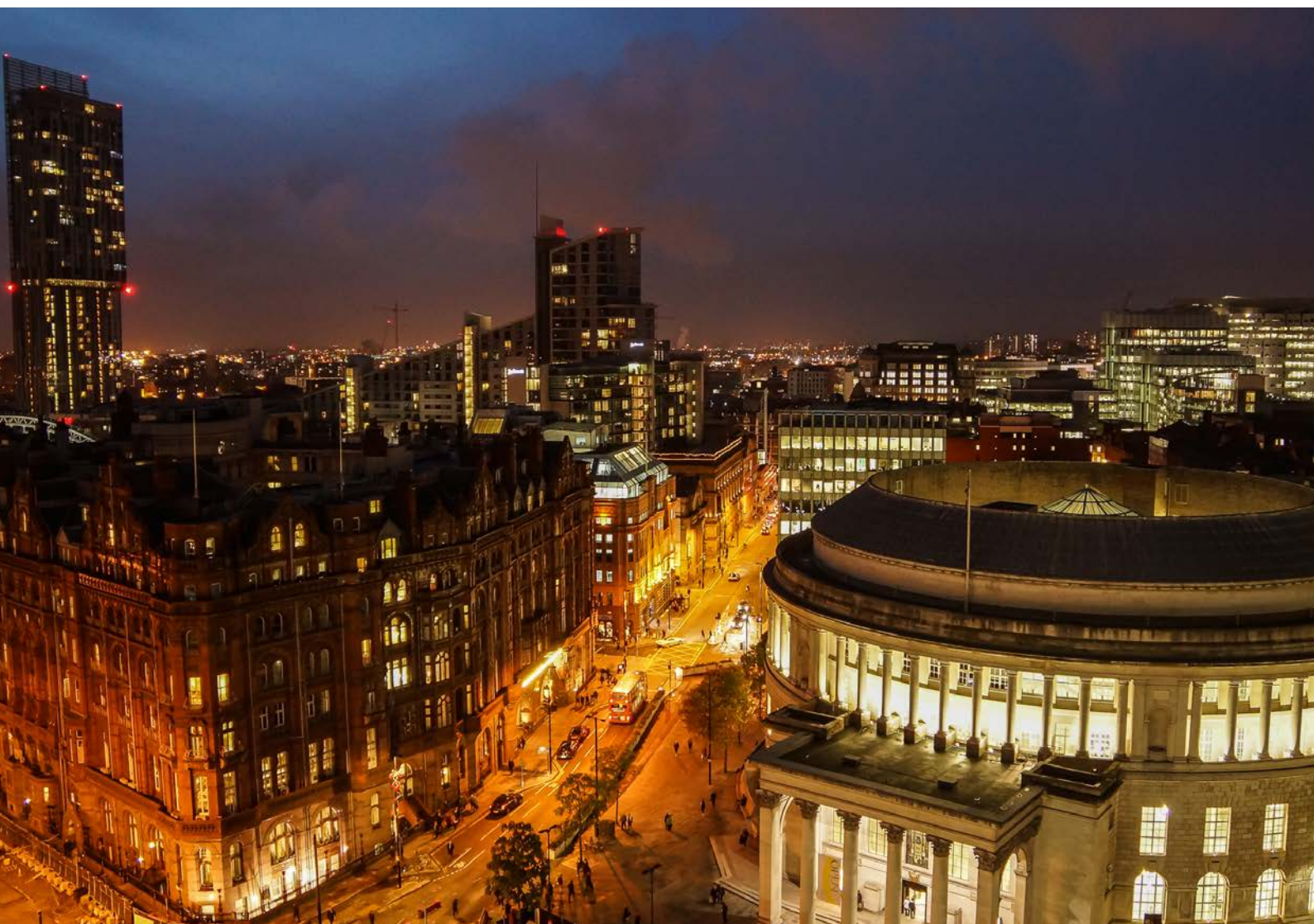


SCIENCE AS REVOLUTION

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**July 23-27 2016**  
Manchester Central

# Exhibitor Deadlines



# Exhibitor Deadlines

The following is a summary of key deadlines, please adhere to the below dates and contact the organisers at [esof2016exhibitors@conferencepartners.com](mailto:esof2016exhibitors@conferencepartners.com) with any further queries. Please note the deadlines relate to forms and materials required by the organisers prior to ESOF 2016. Relevant forms are all included on web link.

ITEM	
Exhibitor listing (company profile - 75 words) for programme book and mobile app	On receipt of contract and deposit
Electrical order and mains grid plan form	23-Jun
Shell Scheme Health and Safety Health and safety declaration Risk assessment	24-Jun
Space Only Health and Safety Stand design including dimensions Risk assessment Method statement Construction Phase Plan Liability Insurance	24-Jun
Shell Scheme fascia board text form	27-Jun
Furniture orders	27-Jun
Shell Scheme accessories orders	27-Jun
Carpet orders	27-Jun
Complimentary stand personnel registrations	1-Jul
Contractor registrations	1-Jul
Delivery, lifting and storage	8-Jul
Exhibition catering orders	8-Jul
Rigging orders	8-Jul
Internet and communications orders	8-Jul
AV orders	15-Jul
Delivery of delegate bag insert	15-Jul
Floral orders	18-Jul
Car parking	20-Jul

# Contact details

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